



**State of Hawaii, Department of Health, Clean Water Branch**

**CWB-NOC FORM**

**Notice of Cessation for Hawaii Administrative Rules, Chapter 11-55,  
National Pollutant Discharge Elimination System (NPDES)  
Individual Permit and Notice of General Permit Coverage (NGPC)**

Before completing this form, read the *Guidelines for CWB-NOC Form* on the back of this form.  
Alteration of the text in this form may delay the process of this submittal.

**Submission of this Notice of Cessation constitutes that the party in Item 2 of this form is no longer authorized to discharge from the facility or site listed in Item 3 of this form under the NPDES program. ALL INFORMATION MUST BE PROVIDED ON THIS FORM.**

1. NPDES Individual Permit or NGPC Information

Permit/File Number: HI \_\_\_\_\_ Date Discharge and/or Activity ceased: \_\_\_\_\_

This portion is for a multi-phase permit/NGPC. See Item I.C. on the back of this form.

Terminate Phase? Yes \_\_\_\_\_ No \_\_\_\_\_ Terminate NGPC? Yes \_\_\_\_\_ No \_\_\_\_\_

2. Permittee Information

Legal Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State and Zip Code+4: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State and Zip Code+4: \_\_\_\_\_

Contact Person & Title: \_\_\_\_\_

3. Facility/Site Information

Legal Name: \_\_\_\_\_

Phase description, as applicable: \_\_\_\_\_

4. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name & Title: \_\_\_\_\_

Phone No.: ( ) \_\_\_\_\_ Fax No.: ( ) \_\_\_\_\_

## Guidelines for CWB-NOC Form

### I. NPDES Individual Permit or NGPC Information

- A. Enter the existing NPDES Individual Permit Number or NGPC File Number assigned to the facility or site identified in Item 3. If you do not know the NPDES Individual Permit Number or NGPC number, contact the CWB.
- B. Fill in the date that the discharge and/or activity ceased.
- C. For a phased project - If construction activity or discharges on a phase of the project has ceased and other phases are on-going, indicate that this NOC is submitted to terminate a phase of the NGPC so that the other on-going phases are not affected by this NOC. If this is the last phase of a project, please indicate that this NOC is submitted to terminate the NGPC.

### II. Permittee Information

The Permittee is the person, facility, or organization to whom the NPDES Individual Permit or NGPC was addressed. The CWB may send an acknowledgment of receipt of the NOC to the mailing address provided in this item. Include the contact person information.

### III. Facility/Site Location Information

Enter the facility's or site's official or legal name as provided in the Notice of Intent or Individual Permit application. Include the phase description (i.e., Kapiolani Boulevard Improvements - Phase 1a, Kapakahi Subdivision - Phase B2, or Kolohe Development - Infrastructure Phase) of the completed portion of the construction activity.

### IV. Certification

**Only the Permittee listed in Item 2 shall submit and sign this CWB-NOC Form. This person must also meet one of the following descriptions. The contractor, consultant, and/or duly authorized representative is not authorized to submit or sign this form.**

*For a corporation:* by a responsible corporate officer, which means: (i) president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation, or (ii) the manager of one or more manufacturing production, or operating facilities, provided, the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

*For a partnership or sole proprietorship:* by a general partner or proprietor, respectively;

*For a municipal, State, Federal, or other public agency:* by either a principal executive officer or ranking elected official;

*For a trust:* by a trustee